

1786-1161-1 (MCE)

MAPPING AND CHARTING ESTABLISHMENT (MCE)

WORKPLACE HEALTH AND SAFETY COMMITTEE MEETING - GOLDENROD

MS Teams at 0900 hrs – 25 March 2026

Labour (L) and Management (M) Attendance:

L	Katherine Facey	Co-Chair	Present
M	Maj L. Padilla-Ramirez	Co-Chair	Present
L	Mike Patterson	Goldenrod 2nd Floor North Rep	Present
L	Cpl J. Van Der Vleuten	Goldenrod 2nd Floor South Rep (filling in)	Absent
L	WO R. Nixon	Goldenrod 4th Floor	Present
L	Cpl Davis	Goldenrod Gym Rep	Absent
M	WO S. Lavergne	Goldenrod Emergency Mgmt Rep	Absent
M	Natalie Bouvier	Unit General Safety Officer (UGSO) and MCE Accommodations Officer	Present

Invited Guest Attendance:

David Eggenberger	BGIS Goldenrod Property Services Coordinator	Present
Kelly O'Reilly	BGIS Property Manager	Absent
Tania Wall	BGIS Associate Property Manager	Present
Laura Lachapelle	BGIS Health and Safety Coordinator	Present
Maj V. Gallant	DCO MCE – Goldenrod Building Senior	Absent
CWO T. Knight	RSM MCE	Absent
MWO R. Rouleau	Filling in for Goldenrod Emergency Mgmt Rep	Present
Sgt M. Obersnel	Filling in for Goldenrod Gym Rep	Present

Discussion	Status	Action
1. <u>Call to order.</u> Quorum confirmed. Meeting started at 0902hrs.		
2. <u>Previous Minutes.</u> No issues presented from February minutes.		
3. <u>DND 663 - General Safety Hazardous Occurrence Reports.</u> a. Number of Reports for February (0).	Info	
4. <u>Indoor Air Quality, Drinking Water Quality and Radon Reports.</u>	Info	

a. Latest air report: 16 Dec 2025 (tested every 3 months). All parameters within normal range. b. Latest water report: 06 Jan 2026 (tested every 6 months). All health-related parameters tested were observed to be well within the applicable criteria. c. Latest radon report: Apr 2017 (tested every 10 years)		
5. <u>Mandatory Workplace Harassment and Violence Prevention (WHVP) Assessments.</u> CO supported plan for CoC to complete the assessment and OSH Committee to review. Adj sent list of personnel responsible for each aspect of the assessment. Designated individuals to submit feedback to Adj. Process to be completed early 2026. Awaiting feedback. Co-Chair (M) to facilitate process and provide updates. Adj. assigned a student to help complete process by end Apr.	Open	Co-Chairs / CO
6. <u>Workplace Emergency Evacuation Procedures Document.</u> BGIS Property Manager will have plans for all floors updated. Will ensure consistency of plan layout styles for all floors. Kim Burchart (BGIS) tasked. As-built drawings need to be created at tenant cost. Awaiting funding for next fiscal (Apr).	Open	BGIS
7. <u>Coordination for Emergency Evacuation.</u> Develop a new plan for approval and socialization with the unit – to be discussed and updated early 2026 (from DCO). Process is ongoing. Equipment has been ordered. WO Lavergne working with HQ SM to coordinate meeting with other units in the building. Awaiting floor plans. To be completed mid-June.	Open	Emergency Management Rep / UGSO / Building Senior
8. <u>Water Quality concerns.</u> Co-Chairs formulate plan of action to address concerns from the survey. Common themes in the results indicated a lack of information and transparency with communication. Common Concerns: Cannot rely on water filling station for clean water - Only one filling station on the floor - They don't even know if it filters lead - They don't trust that the filters are replaced and just assume the "reset" button gets hit once the filters reach EOL - When that one breaks, it does not get fixed in a timely manner Potential mitigation: Request a second filling station be installed on the floor Install highly visible positive signage – This fountain complies with NSF standards and filters for the following... Provide link to manufacturer's page for the product that verifies these claims (https://www.elkayfiles.com/spec-sheets/lzo8wssk_spec.pdf) Provide sign that states filter replacement conditions (1 year, 3000 gallons)	Open	UGSO / BGIS / Co-Chairs

Provide information on filter replacement process – “If light turns yellow / is red, submit an NSCC ticket. The strategy is to provide better communication to the building occupants. In progress, BGIS creating signage – currently in translation.		
9. <u>Water Leak from Penthouse to 4th floor.</u> Reinstatement for the leak is with the BGIS project team and expected to be completed in next fiscal year. Related: Plans in the works to schedule roof replacement sometime mid-summer.	Open	BGIS
10. <u>Mounted First Aid Kits Difficult to Access.</u> Mounted to the wall so when opened, items easily fall out. UGSO to find a more convenient solution to access band-aids, possibly by acquiring band-aid dispensers. Request for band-aid dispensers has been submitted to Procurement. ETA in the next fiscal year.	Open	UGSO
11. <u>NEW - Flooding - CFJIC Area - Mar 9th, 2026</u> 1. Water infiltration - recurring issue, BGIS project in place (RP4P000482 – Foundation water Infiltration Investigation, still only at consultant phase). 2. Asbestos was identified within the Texture Coat (AS-02 A-C, 1% Chrysotile Asbestos) observed on the perimeter wall within Zone 5 (B22). Abatement Required. 3. Air sample collected within Zone 5 (B22) (NVM-03) was found to have significantly elevated counts of Aspergillus/Penicillium-like spores (455 counts). Currently being handled by the CFJIC OSH Committee. Co-Chair to inquire CO CFJIC about the status of the cleanup.	Open	Co-Chair
12. <u>Round Table.</u> Security door to Rm 200 has an electrical issue but is still currently being used. Ticket has been submitted and signage has been displayed.		
13. <u>Open Discussion.</u> Goldenrod 4th Floor Rep noticed a sign above a fire extinguisher has fallen off. A sign above a first-aid kit is also missing. UGSO to investigate and remedy.	Open	UGSO
14. <u>Next meeting.</u> Continue to meet 3rd Wednesday of each month (usually not over the Summer holidays); next meeting is 22 April 2026 at 0900hrs.		
15. <u>Adjournment.</u> The meeting concluded at 0929hrs.		

K. Facey
Civilian
Co-Chair (L)

L. Padilla-Ramirez
Maj
Co-Chair (M)

APPROVED

T.J. Kelley
LCol
CO MCE

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