



# BULLETIN



June 4, 2024

TO: All UNDE Members

## **Reminder to File Health and Safety Reports**

In recent months, I have heard members raise concerns about a high volume of Facilities Maintenance issues in UNDE workplaces that are going unaddressed by management. To ensure that we are taking the necessary steps to hold management accountable for providing a safe workplace, I would like to remind all members to file Health and Safety Reports when you become aware of issues that could pose health and safety risks in the workplace. Health and Safety Reports are a necessary tool for us to document and track what is going on in our workplaces and they allow us to hold management accountable to provide a safe and healthy work environment.

Some examples of potential issues we are concerned about include: shoddy workmanship, signage warning of mold or asbestos, water damage and ongoing leaks, non-functioning entryways and gates, exposed wiring, damaged structures, building faults, foundation problems, drywall cracks, and drainage/plumbing issues.

### **File Health and Safety Reports**

If you are aware that issues like these exist in your workplace, please file a Health and Safety Report using the procedure set out by your Local. When filing a Report, please also notify the UNDE National Office by emailing the Special Projects Officer, Elanor Sherlock, at [sherloe@unde.org](mailto:sherloe@unde.org), and include a short description of the issue you reported alongside any supporting documentation you submitted with your report (eg. emails, documents, photos, etc.).

\*If you have already filed a Health and Safety Report and the issue you reported has not been resolved by management, please also forward this to the attention of the Special Projects Officer.

UNDE members deserve safe and well-maintained workplaces. Please help us hold management accountable and ensure that we are making use of the proper procedures and mechanisms to do so. Let's all work together to keep our workplaces healthy and safe for everyone.

In solidarity,

**June Winger**

National President

Cc UNDE National Executive  
Elanor Sherlock, UNDE Special Projects Officer