

Canadian Materiel
Support Group
101 Colonel By Drive
Ottawa, Ontario K1A 0K2



Groupe de soutien en
matériel du Canada
101 promenade Colonel By
Ottawa, Ontario K1A 0K2

6000-1 (CMSG COS)

24 June 2019

Distribution List

MINUTES TO A CMSG LMCC MEETING / TELECON
HELD AT 1030 HRS 10 JUNE 2019 AT CMSG HQ IN OTTAWA

Members

Co-Chair	Col Zimmer	Comd CMSG
Co-Chair	Mr P. Turcq	UNDE Executive VP
Attending	Mr. M. Hendrigan	COS CMSG
	Capt Cyr	J4 Ammo
	CWO Gibson	FCWO
	Mr G. McEachern	UNDE National Ammo Rep
	Mr. Gionet	J1
	Mr. J. Poole	D/J1
Absent	Mr M. Guertin	PIPSC QC Regional Rep
	Mr Y. Fournier	FGDTLC-East
	Mr S. Dzbik	FGDTLC-West
	Mr D. Rogers	President FGDTT&LC (W)
	Mr J. Ryan	FGTLC-East
	Mr R. Cashin	FGDCA

ITEM	DISCUSSION	Action
I	<p><u>INTRODUCTION</u></p> <p>1. Col Zimmer convened the meeting at 1033 hrs and welcomed everyone in attendance. Due to scheduling difficulties, the last LMCC was held on Dec 2017 and all in attendance agreed that it was too long since the last meeting. That said, all agreed with the principle to call their respective points of contact at any time during the year should important matters arise. Note: Unfortunately, invited members to the meeting by telecon were unable to connect in by 1030 hrs, so the</p>	Info


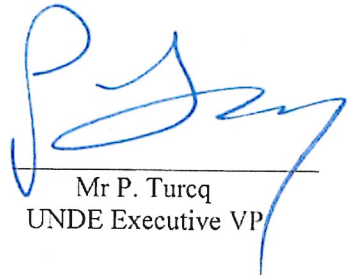
ITEM	DISCUSSION	Action
	teleconference capability was disabled.	
II	<u>REVIEW / APPROVAL OF MINUTES TO PREVIOUS MEETING</u> 2. The Minutes to the 18 Dec 17 CMSG LMCC were introduced and approved, with no amendments.	Info
III	<u>REVIEW AND APPROVAL OF AGENDA</u> 3. The agenda was accepted as distributed on 13 May 19. Copies of the agenda were made available to all via email.	Info
IV	<u>OLD BUSINESS</u> 4. <u>Standardized Work Description (WD) Update.</u> Mr. Gionet reported that efforts continue to create and use standardized job descriptions (SJD) / WD throughout the Formation. No problems encountered so far, with intent remaining to establish and use SJD for STS, TI, AS, PG and GT positions. In summer / fall 2019, reps from ADM (HR-Civ) Directorate of Civilian Classification Office (DCCO) will undertake an organizational and establishment review of CMSG units to confirm the logic, fairness and positional efficiency of our organizational structure. Unit visit schedule to follow. 5. <u>FTE Management.</u> CMSG FTE cap at 418, but will be amended to 412 once the 25 CFSD / AEFC Inter-component Capability Transfer (ICCT) with the Canadian Army is approved by the VCDS (time TBD). All COs authorized to hire up to their respective FTE cap / SWE allocation. Item closed. 6. <u>CAT Apprentices.</u> CMSG funded by CJOC for 14 x CAT GT-01 Apprentices that are not part of the "FTE Cap". Under the CFAD Dundurn ammunition and explosives (A&E) demilitarization and disposal project, 1 x GT05 and 4 x GT01 will be funded by DAEME for the next 5 years through a Spending Authorization Form (SAF) signed by Mr. Hendrigan. The demographics of CATs entering the program indicates an older workforce entering the system. While their experience is appreciated, CMSG would also like to benefit from EE, youth employment programs, etc. Ongoing. 7. <u>Mk 54 Torpedo Maintenance.</u> Capt Cyr advised that DND intends to build MK54 torpedoes from MK 46 components, that RP Ops will be visiting CFAD Rocky Point to confirm infrastructure requirements and that training has been completed on the new test sets. Question – J4 Ammo tasked to investigate what minor maintenance can be conducted at CFAD Bedford on the new torpedo. 8. <u>DRMIS COE.</u> Mr. Hendrigan reported that the 2016/2017 proposal / concept for CMSG to establish a "DRMIS Center of	 Info Info J1 J4 Ammo

ITEM	DISCUSSION	Action
	<p>Excellence” (COE) has been overtaken by events, namely the Modernization and Integration of Sustainment and Logistics (MISL) initiative. That said, DRMIS subject matter experts such as Mr. Johnson (7 CFSD) and Mr. Scott (25 CFSD) will continue to assist CMSG with training, incident ticket prioritization and functionality queries. As well, there is no intent from CMSG to establish a “procurement centre” as mentioned at the previous LMCC. Item closed.</p>	Info
V	<p><u>NEW BUSINESS.</u></p> <p>9. <u>Modernization and Integration of Sustainment and Logistics (MISL).</u> Col Zimmer provided an update on MISL, which is an initiative to incorporate software such as AIMS, NMDS, FMS and Customs into DRMIS. The SJS Strat J4 is leading the program, and may take up to 4 or 5 years to see fruition. All CMSG members should expect to see changes to process and workflow with the new technology, with real improvements expected to be seen on the DRMIS screens that we are currently accustomed to. A key focus of MISL is on training and roll out, and CFLTC has already been contacted to start preparations and planning on the training of military members and civilian employees. More to follow. Closed for LMCC purposes.</p> <p>10. <u>Time Definite Delivery.</u> CMSG has initiated a study on how to transform the National Freight Run / ground distribution network to expedite the delivery of materiel issued from CFSDs and CFADs to customers. The intent would be for customers to benefit from increased levels of service, either from an NFR delivery model or an expedited “Amazon” model. More to follow. Closed for LMCC purposes.</p> <p>11. <u>Civilian Staffing.</u> In Nov 18, CMSG unit Admin Os visited CMSG HQ to undertake training in DRMIS SFT and on the civilian staffing process related to documentation, prioritization, strategy, etc. The bottom line is that CMSG will use a combination of individual staffing and collective staffing strategies to expedite the process, and the HQ is now well situated to assist the units in these efforts (both the J1 and D/J1 are now on site to assist). Future J1 and D/J1 efforts with units will focus on more pro-active civilian recruiting efforts vs dependency on internet postings to www.jobs.ca . Item closed.</p>	<p>Info</p> <p>Info</p> <p>Info</p>
VI	<p><u>UNDE Executive VP UPDATE</u></p> <p>12. Mr Turcq inquired about the status of the 25 CFSD / Army Equipment Fielding Centre (AEFC) ICCT. Mr. Hendrigan advised that the ICCT was endorsed by Comd CJOC and Comd CA, and that the matter is with the staff of the VCDS to validate the exact O&M and SWE transfer to make between CJOC and the CA. Matter expected to be resolved by autumn 2019. Closed.</p>	Info

ITEM	DISCUSSION	Action
	<p>13. Office of Disability Management (ODM). Mr Turcq took a few minutes to update the group on a new capability supporting the Public Service called the Office of Disability Management. The mandate of the ODM is to provide improved case management services for ill, injured and impaired DND civilian employees. The ODM supports the unit, managers / supervisors and employees by offering support services including work and non-work-related accidents, injuries, illness or impairment; and recovery, return to work, accommodation and medical retirement. If a manager or employees wants more information on this initiative, they can send an email to ++Disability Management - Gestion d'Invalidité@ADM(HR-Civ) DGWM@Ottawa-Hull or contact the ODM by telephone at 1-833-893-3388.</p>	
VII	<p><u>UNDE NATIONAL AMMUNITION UPDATE</u></p> <p>14. Mr. McEachern brought up the following points:</p> <ul style="list-style-type: none"> a. New CAT Occupational Specifications. New documentation was recently released by SJS on this subject and CFAD units will be briefed in person in the months to come on the “way ahead”; b. Civilian Ammo Tech Work Description Review. There is support to the initiative to standardize the WD/JD to develop commonality and standardization between the units; c. CAT DG Packaging Course. There is about to be a release in the Defence Learning Network (DLN) on this professional development opportunity; and d. DRIMIS Training (AIMS Transition). The importance of “getting training right” was universally agreed upon. 	Info
VIII	<p><u>PIPSC UPDATE</u></p> <p>15. No update available.</p>	Info
X	<p><u>ROUND TABLE</u></p> <p>16. Mr. Turcq and Mr MacEachern thanked Col Zimmer for the positive interaction at the CMSG LMCC, and wished him good luck on his future promotion and posting.</p> <p>17. Col Zimmer requested that should union members have an issue that is deemed necessary to elevate above the unit level, to use the “union chain of command” so that senior national union leadership can review the matter, provide their input and engage with Comd CMSG directly. There have been instances when the HQ has been advised of an issue with a civilian employee from outside the CMSG chain of</p>	Info All

ITEM	DISCUSSION	Action
	<p>command and this has resulted in delays in addressing the employee's original issue and unnecessarily engaging external agencies on affairs limited to Comd CJOC / Comd CMSG. All agreed that this approach is fair to the employee, the union and CMSG leadership.</p> <p>18. Col Zimmer thanked the union leadership for their frank comments, leadership displayed and great support that they provide their members and ultimately the Public Service.</p>	
XI	<p><u>NEXT MEETING</u></p> <p>19. The next meeting is tentatively scheduled to take place at 1030 hrs on 2 Dec 19 in Ottawa. COS to coordinate with all concerned.</p>	Info
XII	<p><u>ADJOURNMENT</u></p> <p>20. The meeting was adjourned at 1202 hrs.</p>	Info

Approved by:

 <p>for Col Zimmer Comd CMSG</p>	 <p>Mr P. Turcq UNDE Executive VP</p>
--	--

Distribution List

Action

All LMCC Members

Info

CMSG Commanding Officers

