**28 Aug 2019 at 1615hrs**

**GENERAL MEETING MINUTES**

**At the Junior Ranks Mess “Lamplighter Lounge”**

# **UNION OF NATIONAL DEFENCE EMPLOYEES – LOCAL 30905**

**1. CALL TO ORDER AT** **1615**

**2. ROLL CALL OF EXECUTIVE MEMBERS**

In Attendance

President : Denise Davey

1St Vice-President : Leanne Ordish

2nd Vice-President : Ian Ponsford – on leave

Secretary : Cathy Kohar

Treasurer : Kim Haynes

Health & Safety Officer : Eric Gosbjorn

Human Rights/ Equity : Trevor Bencharski

Chief Steward : vacant

Members in attendance : 18

**3. HARRASSEMENT POLICY IN EFFECT**

* Reading of Harassment policy by: Eric Gosbjorn
* **Intervener(s) for today’s meeting:** ~~Eric Gosbjorn~~ (not selected)

**4. REVIEW AND APPROVAL OF AGENDA FOR TODAY**

* Motioned by: Leanne Ordish
* Discussion: changes made to agenda after distribution
* Seconded by: Steve Sukhbir
* All in Favor: Yes

**5. ACCEPTANCE OF PAST MINUTES FROM** ~~20 February 2019~~ **22 May 2019**

* Motioned by: Eric Gosbjorn
* Discussion: none
* Seconded by: Shaun Desforge
* All in Favor: Yes

**6. TREASURER’S REPORT**

* Motioned by: Kim ~~Hayes~~ Haynes
* Discussion: Eric motioned to approve $121.58 invoice for the UNDE apparels bought for the BBQ
* Seconded by: Leanne Ordish
* All in Favor: Yes

**7. COMMUNICATIONS AND CORRESPONDENCE**

* Base safety meeting on September 3 at 10:00 at Officers’ Mess

**8. COMMITTEE REPORTS**

None

**9. HEALTH AND SAFETY REPORTS**

* Health & Safety: Base safety meeting (see #7)

**10. CHIEF STEWARD REPORTS**

No chief steward

**11. EMPLOYMENT EQUITY/ HUMAN RIGHTS REPORTS**

None

**12. UNFINISHED BUSINESS**

1. Voting on Bylaw changes

* Linda Wheatley brought up several points:
	+ - some section references have broken links
		- rotating Vice Presidents role does not work with elections
		- asked Treasurer to clarify “urgent in nature” (By Law 8 Section 4) – as related to member’s emergency
* Points from Kim Haynes:
	+ - number the pages
		- “The proceeding of an Executive Meeting shall be private” (By Law 8 Section 11) – clarify “private”. Steve Sukhbir wanted the minutes to be available without naming the individuals discussed.

Motion: Steve motioned that the minutes from executive meetings not be private. Seconded by John Belanger. Discussed pros and cons. Steve amended the motion that the minutes not be private AND to be available at general meetings. Seconded by Shaun Desforge.

All in Favor: Yes – Passed. **Agreed to provide hard copies of approved executive meeting minutes between the last general meeting and the upcoming general meeting. Leftovers to be destroyed**.

Motion: Leanne motioned to approve by laws as amended. Seconded by Kim.

For: 15, Against: 0, Abstain: 2 – Passed.

**13. OLD BUSINESS**

1. BBQ review

The executives reported that everyone who came was very happy with the BBQ.

2. Kids camp review

The kids enjoyed the camp, the parents liked the event. Denise clarified that the kids camp is not mentioned in the by law but it’s in the prepaid expenses. Criteria is 1 kid per family can apply.

3. Laptop

Leanne reported that we need to submit a superb business plan to be able to get reimburse, so the plan is to buy at least 1 now and try to submit the invoice. Right now we need a new laptop to process grievances and to be able to access files from UNDE.

Motion: Kim motioned to buy 2 laptops from CANEX (~$500 ea + 3 year warranty + taxes). Seconded by Patty Franklin. Some argued that it’s best to have a computer literate person to find the best suited laptops; price might be higher for more capable laptops; CANEX is not the best location to buy. Only 4 people agreed – motion denied.

Motion: Kim motioned to research for the best laptop up to $2000 with a recommendation from an IT person, seconded by Linda.

For: 9, Against: 3 – Passed.

**14. NEW BUSINESS**

 1. Voting of members to attend as observers to Triennual Conventions in 2020

The convention will be in St. Johns but no dates yet. Denise said there won’t be enough time to select next year, but there’s not enough people in the meeting to do that.

Motion: Leanne motioned to hold an emergency meeting in November to elect delegates/ observers. Seconded by Eric.

All in Favor: Yes – Passed.

 2. Trial of new hours at Medical Clinic

 Per LMCC. A pilot project will see the new clinic hours from 7:00 to 16:30 (except Dental). Will trial until January, any concerns please relay to executives. Per Linda, people with compressed work week are not affected.

 3. 2020 JLP Courses (Joint Learning)

 Denise will send out the new course dates when confirmed.

4. 2019 Prairies Regional Conference for Racially Visible Members, 1-4 November 2019 in Calgary

 Per Steve, dates might change. Deadline is September 16. Online registration at <https://prairies.psac.com/2019-prairies-regional-conference-racially-visible-members>

 5. Canada Labour Code/ Health and Safety update on workplace harassment

 See website for details: <http://www.gazette.gc.ca/rp-pr/p1/2019/2019-04-27/html/reg1-eng.html>

**15. OPEN DISCUSSION**

 1. Regarding internet access for the executive office: per Denise only Bell and Telus can provide the kind of access needed. Bell has the flex hub plan from $10-$105 a month. $60 for up to 10 GB. The fix hub plan is $60 for 5 GB. Need to be in a contract for 2 years. It was approved for $50/ month in the past

Motion: Leanne motioned to change the pre-approved budget from $50 to $75 including taxes with 2 year contract. Seconded by Linda.

All in Favor: Yes – Passed.

 2. Timeline from Treasury Board – looking for end of February for strike vote. PSAC will start strike training in the new year.

**16. NEXT GENERAL MEETING**

* Date/ Time: Annual General Meeting Oct 7 at 1615, ~~place to be determined~~ Junior Ranks Mess “Lamplighter Lounge”.

**17. DRAW**

* The $100.00 draw was won by: Janice Berney

**18. ADJOURNED AT 1740**