

**UNION OF NATIONAL DEFENCE EMPLOYEES (UNDE) LOCAL 70602  
MINUTES OF ANNUAL GENERAL MEETING (AGM) – 6 NOVEMBER 2018**

**Note:** These minutes are only a draft edition, for information purposes. They must still be voted upon by the local membership at a general meeting.

a) **Call to Order**

The meeting was called to order at 12:08 p.m. by the President, Mark Hilash. The President noted that quorum had been met.

b) **Executive Roll Call**

The following members of the local executive were present:

President	Mark Hilash
Treasurer	Chris Hemming
Secretary	Garry Smith
Chief Steward	Randy McRae
Steward	Glen Whalley

The following members of the local executive were excused:

First Vice-President, Brad Prouse

The following members of the UNDE National Executive were present:

Regional Vice-President (RVP), NCR, Jeff Wrinn

c) **Reading of Statement on Harassment**

The UNDE Statement on Harassment was read aloud to the meeting in English, by the President, and in French by Dan Auger. The President was identified as the Harassment Intervener for members for this event.

d) **Adoption of Agenda**

The agenda for the meeting was presented by the President. The President moved, seconded by Steward Glen Whalley, that the agenda be adopted as presented. The motion passed.

e) **Minutes of AGM 2017**

The President reviewed the minutes of the 29 November 2017 AGM. The President moved, seconded by Steward Glen Whalley, that the minutes of the 29 November 2017 AGM be accepted as presented; the motion was carried.

f) **Treasurer's Report**

The Treasurer tabled an income statement, balance sheet and auditor's report for the period 1 October 2017 to 30 September 2018. The Treasurer provided a brief explanation and overview of each line item in the income statement and balance sheet. The President moved, seconded by Bernie Cheff, to accept the income statement, balance sheet and auditor's report for the period 1 October 2017 to 30 September 2018 as presented. The motion passed.

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**New Business**

**g) Budget 2018-2019**

The President tabled a proposed budget for the period 1 October 2018 to 30 September 2019 and provided a brief explanation and overview of each line item in the proposed budget.

The President moved, seconded by the Treasurer, for acceptance of the proposed budget for the period 1 October 2018 to 30 September 2019. The motion passed.

**h) Executive Elections**

The UNDE RVP conducted the elections and administered the Oath of Office to the local executive elected, who were present. Executive election results were as follows:

Position	Nominee	Nominator	Seconder	Nominee Acceptance
First Vice President	Nil	Nil	Nil	Closed
Second Vice-President	Dave Martin	Mark Hilash	Randy McRae	Yes
Secretary	Garry Smith	Mark Hilash	Randy McRae	Yes

**i) UNDE Regional Vice-President's Report**

The RVP spoke about the ongoing problems with the government's Phoenix Pay System relating to union dues arrears. The employer has advised the union that recovery of the arrears will be done by doubling up the regular union dues amount on each paycheck. However, they can only recover a maximum one year in union dues arrears. The RVP advised members to check their paystubs and report any irregularities as they arise.

**Local Steward's Report**

**j)** Steward, Glen Whalley, spoke about a new tool called "Letter of Expectation" that the employer can use to put an employee 'on notice'. The union is trying to establish rules with the employer in this regard, since this letter is not placed on a member's personnel file, and the union's view is that this letter is not part of disciplinary action.

**k)** Steward, Glen Whalley, also informed the membership that the employer has access to the building security system access log for each employee, which records time in and out of the building. The employer had stated that they wouldn't use it in disciplinary action against an employee, but are indeed using it against employees.

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**l) Local President's Report**

The President urged all to read through the Collective Agreement to become familiar with the contents. He also urged people to consider getting involved in the local union executive, due to pending retirements of current local executive members, to bring new blood in the union local. The President also explained that the union provides free courses to educate members regarding workplace issues. These courses are held locally, during work hours, with no loss of pay to members participating.

The President informed the meeting that consideration was being given to amalgamate our Local 70602 with Local 70605, also located in Gatineau. The amalgamated local would cover at least four buildings, spread over the Hull sector of Gatineau, with over 400 members to support. The President noted that the increased membership of the amalgamated local would provide a larger pool of members to draw upon to fill local executive positions. However, it would be more difficult to provide member assistance and representation, as well as losing control of the substantial local strike fund this local had amassed. The President moved, seconded by Steward Glen Whalley, that Local 70602 was not in favour of amalgamation with any other local. The motion passed.


**m) Adjournment**

With no further business to conduct, the President moved, seconded by the Secretary, for adjournment. The meeting was adjourned at 12:58 p.m.


**n) Attachments**

Income statement – 1 October 2017 to 30 September 2018  
Balance sheet – 1 October 2017 to 30 September 2018,  
Auditor's report – 1 October 2017 to 30 September 2018, and  
Budget 2018-2019

Minutes recorded by:

  
Garry R. Smith  
Secretary

Authorized by:

  
Mark J. Hilash  
President